

PARENTS' FORUM AGENDA

Wednesday, 8th March 2023, 8.50-9.50am

Parent Council Representatives

Year R Louise Fitches

Year 2 Rachel Robson

Year 3 Michelle Clegg

Year 4 Ella McLoughlin

Year 5 Lisa Perkins

Year 1 and Year 6 Representatives to be agreed

Ground Rules:

- Listen to each other
- Respect each other's opinions
- Not to judge others
- No question too silly
- Open and honest
- Keep topics general and not personal (not discussing individual children or teachers)

Item	Details	Duration
1.	Welcome and introductions Present: Ella McLoughlin, Clare Savory, Louise Fitches, Caroline Jefferis and Sarah Martin Apologies from Rachel, Lisa, Michelle, Gemma	5 mins
2.	Agree Ground Rules	5 mins
3.	Read and agree minutes from the previous meeting. Agreed	10 mins

4.	School Improvement Plan Spotlight: • Reading - update on school library ○ Caroline feedback to the Forum about the learner voice (from class forum) about the library e.g. How would you like the books to be organised? 80% voted by genre. ○ Book Nook - visited our library to see what we can have. Initially, £4,500 split between fiction and non-fiction - more funding can be allocated to books. 20% discount (whole sale or straight from publishers). Future will be using their author visits to continue to inspire our children to read and write. ○ 3 companies are quoting for our library area for the design. Approximately £3,000 quote. Caroline showed examples from their website. ○ Caroline explained next steps: e.g.	20 mins
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	▪ Select a design company ▪ shared the children's survey e.g. to choose which characters they like ▪ giving children, staff and parents an opportunity to vote on designs to help short list ▪ decide how to display the labels on them ▪ moving furniture ▪ money for finishing touches • Clare asked whether the Book Nook would be able to support. What will be the next step for parents to help support? Caroline said there will be e.g. possibly stamping of new books, sorting books into genres. • Specialist skills ○ Update from Autumn Term. The skills 7/8 of them are coming in to share their skills with the children. Caroline spoke about how to promote further. This half term, Science week, sheep and lambs, art focus. How do we celebrate this? Clare, newsletter; suggested a separate 'celebration' letter/communication that goes out - add link. Consider asking children in assembly so they can go home and speak with their parent/carer/s	
5.	Overview of events; dates for parents' diary How to communicate: • Email, school website • Chronological order was agreed as being preferable • Consider Year groups after each one	10 mins
6.	Forum to agree next agenda • Library update	5 mins
7.	Agree Representatives from each class	5 mins

Parents' Forum Meetings 2022-2023:

- Wednesday, 17th May
- Wednesday, 14th June