

PARENTS' FORUM AGENDA

Wednesday, 17th May, 8.50-9.50am

Parent Council Representatives

Year R Louise Fitches

Year 2 Rachel Robson

Year 3 Michelle Clegg

Year 4 Ella McLoughlin

Year 5 Lisa Perkins

Year 1 and Year 6 Representatives to be agreed

Ground Rules:

- Listen to each other
- Respect each other's opinions
- Not to judge others
- No question too silly
- Open and honest
- Keep topics general and not personal (not discussing individual children or teachers)

Item	Details	Duration
1.	Welcome and introductions <i>Sarah Martin welcomed everyone to the meeting.</i>	5 mins
2.	Agree Ground Rules <i>All agreed with no changes. We discussed whether to change the title to 'How we will be'. The Forum decided for it to remain 'Ground rules'.</i>	5 mins
3.	Read and agree minutes from the previous meeting. <i>All agreed on the previous minutes</i>	10 mins
4.	School Improvement Plan Spotlight: • Reading - update on school library <i>Caroline - presentation was shared with parents. Class Forum - captures every child's voice and is involved in school decisions.</i> <i>Discussed the design of the library - 3 quotes - and went through the design process.</i> <i>Parent donated their time to create individual designs on large canvases which will also be displayed in the library - to provide character</i> <i>Book Nook selected new fiction and non-fiction books</i> <i>All staff have supported and</i> <i>As Parents' Forum, you are warmly welcomed to a grand opening of the school library, Tuesday, 6th June 2.30-3.00pm Designer there, East Grinstead library, artist, School Council</i>	20 mins

	Open afternoon for parents. Each child will invite their parent to a session on selected dates. Caroline discussed that as a school we will be making 'clear expectations' on how to be in the library. This will be gathered through Class Forum. With the School Council and Caroline, they will use the ideas to create a whole school 'clear expectations'. Jacqui - system e.g. green/amber/red system - so only when it is on red is Caroline asked the Parents to think about how to value the books, which come home and return the books. Fair and manageable system. Jacqui suggested that if all books were not able to be donated, then the Lyons would accept them. Louise asked who was supporting in the last stages of finishing the library. Caroline said that we are waiting for the boxes to arrive to ensure that they are suitable. Possibly an evening next week, where parents may come to support - Caroline will consider. Contact Afghan refugee	
5	Transition for the children • What works well • Even better if Dates for Meet the Teacher in September	10 mins
6.	Forum to agree next agenda • Annual calendar	5 mins
7.	Agree Representatives from each class	5 mins

Parents' Forum Meetings 2022-2023:

- Wednesday, 14th June